

**Maharashtra State Chapter of
The Association of Surgeons of India**

2nd Revision 2013

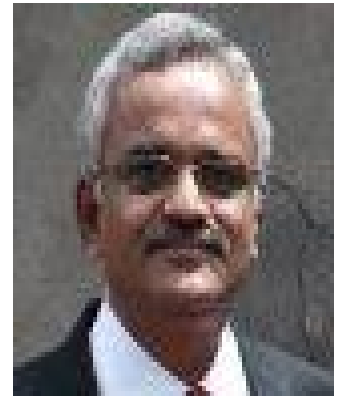
By



**Dr. Jaisingh Shinde
President**



**Dr. Roy Patankar
Secretary**



**Dr. Abhay Dalvi
Past President**

**MAHARASHTRA STATE CHAPTER
OF
THE ASSOCIATION OF SURGEONS OF INDIA**

CONSTITUTION

- I. NAME: The name shall be 'Maharashtra State Chapter of Association of Surgeons of India' henceforth referred to as State Chapter.
- II. The registered office of the Chapter shall be situated in Pune at Dr. Nitu Mandke IMA House, Office no. 401, Tilak Road, Sadashiv Peth, Pune – 411030 & the official year will be from 1st April of one year to 31st March of the subsequent year.
- III. Aims and objectives of the Chapter are:
 1. To encourage and advance study and practice of science and art of surgery.
 2. To promote interaction amongst surgeons of the State Chapter and surgeons of other State Chapters, Nation and scientists from others specialties.
 3. To encourage scientific research and experimental work on surgical problems.
 4. To organize scientific programmes like conference, seminars, symposia, workshops, etc.
 5. To provide for continuing medical education programmes for post-graduate students and medical practitioners from the state.
 6. To establish and maintain reference libraries of books, journals, periodicals, magazines, newspapers, audio-visual materials, etc. relating to surgery.
 7. To watch and advice on legislation affecting members.
 8. To publish journals or bulletins devoted to surgical and allied subjects. It shall be the official publication of the Chapter.
 9. To arrange and conduct examination and to award certificates and prize on the subjects connected with science and art of surgery.
 10. To organize exhibitions of surgical and allied instruments and equipments and to encourage their improvement.
 11. To make rules when deemed necessary inter alia relating to discipline and professional conduct of members.
 12. To do all such things as may be incidental or conducive to the attainment of all or any of the above objectives.
 13. To protect the rights and privileges of the members.
 14. To look into and to solve grievances of the members and help them as much as possible.
 15. The Chapter shall not take part in any political activity.

- IV. The affairs of the Chapter will be managed by an Executive Committee.
- V. The Chapter is authorized to receive donations, subscriptions or other income, to hold funds and to utilize the funds for fulfilling the objectives of the Chapter.
- VI. The income and property of the Chapter whenever derived shall be applied solely towards the promotion of the objectives of the Chapter as set forth in this Memorandum of the Chapter and no portion shall be paid to individual members as divided, bonus or gift.
- VII. The Executive Committee or any of its members shall not be held responsible for loss of any property unless it is due to willful default or negligence.
- VIII. The Executive Committee shall have full power of control and management of the affairs of the property of the Chapter to engage such officials, other staff or other persons as may be found necessary for proper conduct and management of the affairs of the Chapter in carrying out its objectives.
- IX. The Executive Committee shall have power to invest and deal with the money of the Chapter and borrow such sums of money as it may resolve as tending to benefit the Chapter.
- X. Such money and properties of the Chapter as are not utilized for the objective of the Chapter may be invested in such manner. In such banks and in such ways as the Executive Committee may in its sole discretion think proper and the Executive Committee may at their discretion change the investments in order to better fulfill the objectives of the Chapter and also spend for such objectives the entire money and the properties of the Chapter without necessarily constituting or creating a permanent endowment.
- XI. The Chapter shall have power to purchase, construct or acquire on lease or exchange or hire or by gift or otherwise any real or personal property and any rights or privileges necessary or convenient for the purpose of the Chapter and to improve, develop, manage, sell, lease, mortgage, dispose off, turn to account or otherwise deal with all or any part of property of the Chapter.
- XII. If upon dissolution of the Chapter or its parent body, there shall remain after the satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid or distributed among the members of the Chapter or any of the them but shall be given or transferred to institution having objectives similar to any of the objectives of the Chapter to be determined by the votes of not less than three fifths of the members present personally in a meeting at or before the time of dissolution or in default thereof by a competent court.
- XIII. The Chapter may make by laws, rules, regulations or guidelines of the Chapter for its smooth running. The Chapter is authorized to delete, change or add by laws, rules and regulations or guidelines when found necessary.
- XIV. The accounting year of the Chapter shall begin from first day of April of every year and end on the last day of March of the following calendar year. However, the new executive committee shall replace the old one and start functioning from the time the new president is installed at the Annual General Body meeting.
- XV. A copy of the rules and regulations of the Chapter to be passed by the General Body as annexure.

RULES AND REGULATIONS: -

1. That the Chapter shall be called 'Maharashtra State Chapter of Association of Surgeon of India' with the aims and objectives specified in the memorandum of 'Maharashtra State Chapter of Association of Surgeon of India'

2. PRELIMINARY

1. In the interpretation of these regulations unless there is something inconsistent with the object of context: -

a. The Chapter means 'Maharashtra State Chapter of Association of Surgeon of India'

b. Words importing the 'Masculine' gender and 'Singular' number shall respectively include the 'Feminine' gender and 'Plural Number' and vice versa.

c. 'Committee' means the Executive Committee of the Chapter.

d. 'Member' means a full members or an associate member of the Chapter.

e. 'Accounting year' means the period commencing from the 1st day of April of one year and ending with the 31st day of March of the subsequent year.

f. 'President' & 'Vice President' means the President and Vice President of the Maharashtra State Chapter and the Executive Committee.

g. 'Secretary', 'Jt. Secretary' and 'Treasurer' means the Secretary, Jt. Secretary and Treasurer of the Chapter and the Executive Committee.

h. 'Trust Fund' and/or 'Corpus' means the entire property, movable and immovable and all assets belonging to the Chapter for the time being.

i. 'Act' means the societies Registration Act. 1860 as prevalent for the time being with all its modifications and amendments.

j. 'Person' means and includes individual body, corporate, trusts, association of persons and firms.

k. Marginal notes, if any shall not affect the interpretation of these rules.

l. Writing shall include printing, lithography and other substitute for writing.

3. Membership: -

A. Full Member: A Full member ASI automatically becomes a full member of The Chapter, which include: -

i. Annual Member

ii. Life Member

iii. No One else can become a full member of the Chapter unless he is a full member of ASI.

- B. Associate Member: Person engaged in the practice of surgery, other ancillary branches of medical science and person interested in the welfare of the Chapter may be admitted by the Chapter as associate members.
 - C. Overseas Associate Member: An Indian surgeon practicing in countries other than India may be admitted as overseas associate member on payment of US \$ four hundred (\$ 400) as one time fee.
4. The Executive Committee shall have the right to decide the eligibility or otherwise of the category to which a person could be admitted as member and such decision shall be final.
 5. Candidate who have applied for the membership of Association of Surgeon of India become members of the Chapter only after acceptance by the Governing Council of ASI and directives from the office of the ASI.
 6. Cessation/ Termination of Membership: -
 - a. If a full number of the Chapter ceases to be a full member of ASI, he will cease to be a full member of the Chapter.
 - b. If an associate member of the Chapter resigns or fails to pay the subscription by due date, he will cease to be associate member of the Chapter.
 - c. If a member is found to be indulging in undesirable activities, he shall be served with a notice of 1 month in writing informing him of action proposed to be taken and he shall be given as opportunity to present his case before the Executive Committee. If the Executive Committee passes by a majority of not less than three fourth of total Executive Committee member present. A resolution terminating his membership and if this action is confirmed in General Body Meeting by two third majority of members present. This decision shall be recommended to ASI.
 7. Subscription: -
 - a. A full member of ASI shall not have to pay any membership fee to the Chapter.
 - b. Associate members of the Chapter shall have to pay Rs.5000/- as one time associate life membership fee.
 8. Privileges of Membership:-
 - a. All full members shall be entitled to participate in all activities of the Chapter including the right to vote and to contest elections. They shall receive the official publication of the Chapter.
 - b. All associate members shall be entitled to participate in all activities of the Chapter. However, they shall not be entitled to vote or to contest elections. They shall receive the official publication of the Chapter.
 - c. Member in arrears are disqualified to vote, to contest election or to hold office.

- d. Member not allowed to vote are debarred from attending General Body or other business meetings.

9. Meetings: -

The Secretary shall circulate by post all the members of the Chapter the annual report of the preceding year.

10. Management:

The management of the Chapter shall be vested in the Executive Committee consisting of

- a. President
- b. Vice President
- c. Immediate Past President
- d. Secretary
- e. Joint Secretary
- f. Treasurer
- g. Fifteen EC Members
- h. GC Members

11. Duties Office-Bearers: -

A. The President: -

- a. The President shall preside at General Body and Executive Committee Meetings.
- b. He shall see that the constitution of the Chapter is adhered to.
- c. He has a right to attend any committee meeting of the Chapter.

B. Vice President in absence of the President he will perform all his duties.

C. Secretary: -

- a. He shall be the principle executive officer of the Chapter.
- b. He will execute all resolutions of the Executive Committee.
- c. He will can meeting and keep the minutes of all General Body meetings and Executive Committee meetings, in consultation with the President.
- d. He will spend money within the limits laid by the Executive Committee.
- e. It will be his duty to inform all members the decision of the Executive Committee within 3 months of the Executive Committee meeting. (It is not necessary to inform about routine resolution like bank account transfer etc.)
- f. He will be in constant touch with the President and act according to his advice and instructions.
- g. The Executive Committee may appoint a full time administrative officer. (Non-Member) who may be given specific duties and day-to-day management?

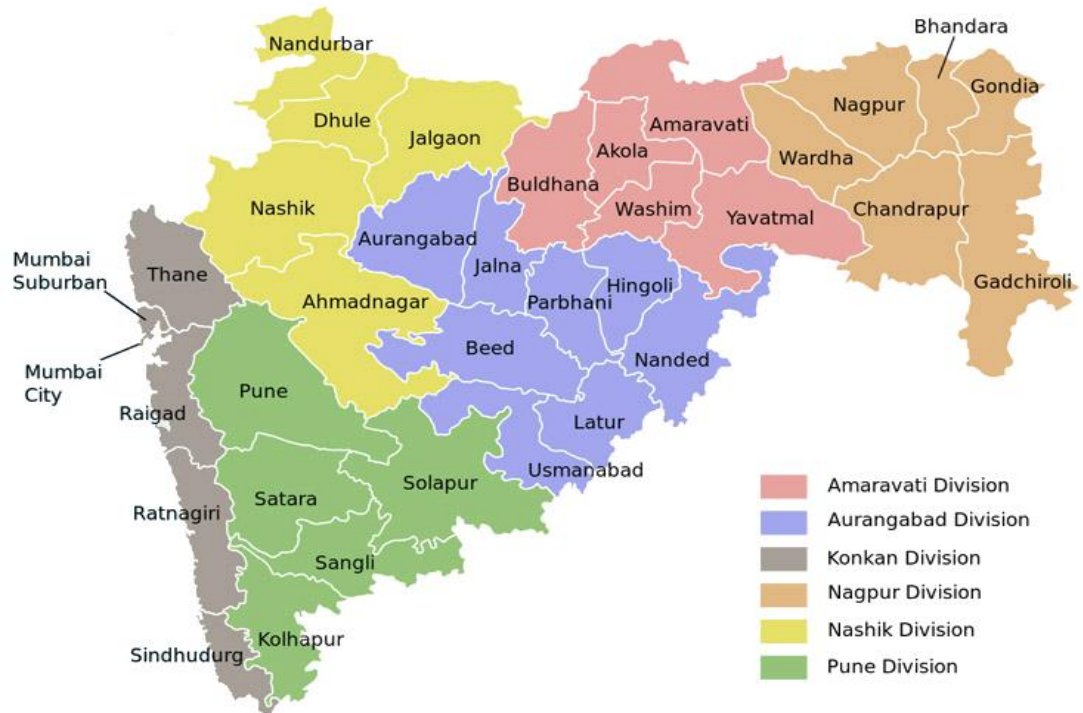
D. Treasurer: -

- a. He will keep accounts of the Chapter.
- b. He shall present the annual audited accounts for the previous year at the Annual General Body meeting.
- c. He shall present the budget for the next year at the Annual General Body meeting.
- d. He shall attend to the work at the Headquarters under instructions from the Executive Committee or as delegated by the secretary.
- e. Executive Committee other than the President and the President elect may delegate his function in writing to any other member of the Executive Committee when he is not to function due to illness, going abroad, etc.
- f. Cheques or other negotiable instruments shall be jointly signed by Treasures and either the Secretary or the President.

12. Elections: -

- a. The Organizing Secretary of the next annual meeting will be the Joint Secretary for the year preceding the meeting, will be Vice President for the year following the meeting and will be the President in the next year. Secretary and Treasurer will be elected every three years. The other members in the committee will represent divisions of Maharashtra which will be: Konkan, Pune, Vidharbha, Marathwada, Khandesh & Amravati.

Sr. No.	Divisions	Area Represented	Representative
1	Konkan	1. Mumbai 2. Thana + Kalyan + Panvel + Dombivali 3. Raigad + Ratnagiri + Sindhudurga	1 1 1
2	Pune	1. Pune 2. Kolhapur 2. Satara + Sangli 3. Solapur	1 1 1 1
3	Vidharbha	1. Nagpur 2. Bhandara + Chandrapur + Gondia + Gadchiroli + Wardha	1 1
4	Marathwada	1. Aurangabad 2. Jalna + Beed + Hingoli + Nanded + Parbhani + Latur + Usmanabad	1 1
5	Khandesh	1. Nashik 2. A'nagar + Dhule + Nandurbar + Jalgaon	1 1
6	Amravati	1. Amravati 2. Akola + Washim + Buldhana + Yavatmal	1 1
		Total Representatives	15



- b. The election of the members of Executive Committee from areas will be held and conducted by Headquarters, every 3 years during the Annual Conference of the State Chapter (MASICON)
 - c. The Organizing Secretary of the forth coming MASICON will be the Joint Secretary.

13. Vacancies occurring due to resignations or otherwise in the middle of the year/term shall be filled as under:-
 - A. Secretary or Treasurer: The Executive Committee will elect the office bearer from its own members for the rest of the year.
 - B. Executive Committee member elected from Areas. The Vacancy will be filled by election from the same area as per the schedule in 12.

If the vacancy arises during the third year of his tenure, it will not be filled. The incumbent will hold office for the rest of the tenure of 3 years. The vacancy will not be filled in.

14. Limitation to hold office:
 - a. Elected Members of the Executive Committee shall not hold office for more than 9 years. This does not apply to the President who can hold office for 12 years including Presidency for 1 year. This limitation of 9 years applies to other office bearers like Secretary, Jt. Secretary and Treasurer who are elected office bearers by the Executive Committee.
 - b. Any five members shall from a quorum.
 - c. The President, when present shall preside at all meeting of the Executive Committee and in this absence the Vice President shall preside. If both

happen to be absent then the meeting may elect its own Chairman and for the purpose of the meeting he shall have all the powers of the President.

- d. In every case of voting, the President or the Chairman will have a vote, in every case of tie, President or Chairman shall have an additional or casting vote.
 - e. The voting may be by show of hands.
15. Whenever it is found inconvenient to call for meeting of the Executive Committee and the Secretary deems it desirable that the opinion of the Executive Committee should be obtained on any particular matter he shall do so by post and act in according with the views of the majority, provided it is endorsed by the President.
 16. The property of the Chapter shall be in possession and control of the executive committee.
 17. The books of accounts of the Chapter shall be audited annually and shall be available for inspection to any member at the Annual General Body meeting.
 18. Amendment of the Constitution: -
Memorandum of the Chapter and the rules and regulation can be amended by a special resolution passed by the general body of the Chapter provided:
 - a. 51% of the total members vote in favour of the amendments, voting by proxy is allowed for this purpose.
 - b. The resolution is passed at the annual general meeting or at a special general body meeting.
 - c. If at the first meeting the required votes for passing the resolution are not obtained, second meeting will be held after a year. In this meeting resolution is passed if voted in favour by 75% members voting in person or by post or proxy.
 19. All documents conveyance, contract shall be made by the President & Secretary for the time being.
 20. Resolution of the Executive Committee regarding management and administration shall ordinarily bind the Chapter.
 21. The Chapter may publish a journal or bulletin and the bulletin of the journal of the Chapter will be under the control of editorial board elected by general body from the members of the Chapter and consisting of one editor and six member of editorial board. The period of office of a member of the editorial board including office bearer shall be 3 years and members are eligible for re-election for one team of 3 years only.

The Vice President shall be permanent ex-officio member of the editorial board. The editorial board shall have the right to from by laws for the conduct and publication of the journal.

The editorial board may invite an eminent person or an authority to act a guest editor for a particular issue of the journal or bulletin.

The editorial board is authorized to raise funds by way of donations, advertisements, etc. and has to submit the audited accounts to the secretary two months before the date of Annual General Body meeting.

22. Local Branches: - Full members of the State Chapter belonging to any city or locality may form branches. The name of such branches will be as per choice of the members of the branch of the Chapter. They may have their own constitution consistent with the constitution of the Chapter. The branches can collect fund and possess property. The State Chapter shall not be responsible for any litigation of the branches. The State Chapter may contribute if such funds are available and if such activity is approved by the Executive Committee of State Chapter.
 - A. Local branches can extend invitation to host annual conference one year in advance. This will be confirmed by the executive committee and in a general body meeting.
 - B. The conference should preferably be held in the month of February every year. Only in extra ordinary circumstance, it can be pre or postponed with the permission of Executive Committee.
 - C. The local branches shall form conference committee with a Chairman, a Vice Chairman, a Secretary and Chairman for other sub committees with the Secretary as the chief executive officer and in liaison with the Chapter office.
 - D. The finance for the conference is to be raised by the host conference committee, which should bear all the expenses except the money of the 'Dr.G.M.Phadke Memorial oration', which will be provided by the chapter. The conference committee should make all arrangements for the stay, transport, catering, entertainments and scientific session programmes etc.
 - E. The scientific programme is to be organized by the office bearers of the Chapter in consultation with the Chairman and Organizing Secretary of the conference.
 - F. A committee consisting of the president, the secretary, and a member of Dr. G.M. Phadke family shall nominate the person of Dr. G.M. Phadke Memorial oration.
 - G. The guest speakers and the subjects for symposia will be finalized by the office bearers of the chapter and the conference committee.
 - H. It is expected that the organizing committee of the annual conference credit Rs.10 per delegate to the chapter.
23. Annual Report: -

A copy of the annual report of the Chapter should be sent to ASI office every year.
24. Account: -

Yearly audited accounts of the Chapter should be sent to the ASI office every year.
25. Income of the Chapter will be derived from: -
 - a. Chapter Fees received from ASI

- b. Life Membership and/or admission fees received from associate member of the Chapter.
- c. Donation
- d. Interest from deposits with Bank
- e. Contribution from organizers of MASICON
- f. Miscellaneous.

26. Property of the Chapter: -

The Chapter shall have the power to purchase, construct or acquire on lease or in exchange or hire or by gift or otherwise any real or personal property and any rights or privileges necessary or convenient for the purpose of the Chapter and to improve, develop, manage, sell, lease, mortgage, dispose off. Turn to account or otherwise deal with or any part of the Chapter.

27. Objective: -

The Chapter shall have the same objectives as those of the parent body.

28. Utilization Funds: -

The Chapter shall utilize their funds only for the purpose of the fulfilling their objectives.



Dr. Jaisingh Shinde
President / Chairman



Dr. Roy Patankar
Secretary



Dr. Abhay Dalvi
Past President